

Trowbridge Lions Club Risk Assessment – Family Caravan Holiday

Risk Assessment No: TLC/CS-2

Activity	Hazard	Whom Affected	L	C	R	Mitigation / Control	Responsible	
Transporting Family to/from Caravan	1. Road Traffic Accident	A. Driver B. Holiday Family	1A 1B	2 2	3 3	6 6	<ul style="list-style-type: none"> • Due care and attention to be paid by driver • Suitable seat belts and/or baby/booster seat to be wore by all passengers • Due care to be taken by all passengers 	Driver Head of family
Entering / leaving caravan	1. Slips / trips / falls	A. Driver B. Holiday Family	1A 1B	2 2	3 2	6 4	<ul style="list-style-type: none"> • Care to be taken when entering / leaving the caravan 	Driver Head of family
Food Preparation / Cooking	1. Cuts 2. Burns (lighting cooker)	A. Holiday Family	1A 2A	2 2	2 2	4 4	<ul style="list-style-type: none"> • Due care to be taken when preparing and cooking meals 	Head of family
Changing Gas Bottle	1. Explosion	A. Holiday Family B. Other site users	1A 1B	2 1	3 2	6 2	<ul style="list-style-type: none"> • ‘Bottle change’ is to be undertaken by arrangement with Unity Farm site reception. 	Head of family
Cleaning	1. Dermatological	A. Holiday Family	1A	2	2	4	<ul style="list-style-type: none"> • Instructions detailed on cleaning containers to be followed. • All waste to be disposed of in safe and appropriate manner, in the waste bins provided 	Head of family
Washing / showering	1. Slips / trips / falls 2. Flooding	A. Holiday Family	1A 2A	2 2	2 1	4 2	<ul style="list-style-type: none"> • Care to be exercised when using washing / shower facilities • Taps to be turned off when not in use 	Head of family
Heating caravan	1. Burns 2. Fire 3. Carbon Monoxide Fumes	A. Holiday family B. Other site users	1A 1B 2A 2B 3A 3B	2 1 2 1 1	2 1 3 2 5 5	4 1 6 3 5 5	<ul style="list-style-type: none"> • Due care to be taken when lighting the fire • Fire to be extinguished overnight; when leaving caravan; no clothes left in front of fire • Ensure fireguard is in place • Smoke Alarm and CO Detector fitted and tested. Annual testing of gas appliances 	Head of family Annual checks arranged with Unity Farm
On site activities	1. Slips / trips / falls	A. Holiday family	1A	2	3	6	<ul style="list-style-type: none"> • Due care and attention to be paid when using on-site facilities • Site instructions to be followed 	Head of family

Warning: Unity Farm Site Fire prevention and evacuation policy is to be followed – Head of family to familiarise themselves with site policy

Notes:

1. Comply with instructions given by the Caravan Site Operator and/or Local Authority H&S Advisor
2. Copy of the event Risk Assessment is to be available at the caravan for reference

Key: R: Scale of Risk (L x C)

L: Likelihood of Hazard occurring		Scale	C: Consequence should the Hazard happen		Scale of Risk	Description	Action
Frequent	Likely to occur many times	5	Catastrophic	National impact / Loss of life	13 – 25	Unacceptable risk	Very high risk (19-25): Must be eliminated or moved to a lower level.
Probable	Likely to occur several times	4	Critical	Major accident / injury		Significant risk (13-18): Approval must be sought before continuing	
Occasional	Some times	3	Serious	Serious incident. Lost time injury	8 – 12	Undesirable risk	Must be avoided if reasonably practical. Seek approval to continue
Remote	Unlikely but possible	2	Marginal	First aid accident	3 – 7	Acceptable risk	Can be accepted, provided that the risk is managed
Improbable	Very unlikely / Assume never	1	Negligible	Very Minor. Little consequence	1 - 2	Negligible risk	No further consideration needed